



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
February 27, 2008

Commissioners: Charlie Menard, Chairman
Ed Fowler, Treasurer
Maryan Nowak, Vice Chairman
Bob Adams
Carolyn Basler

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor
Recording Secretary: Gwen Borden

Others in Attendance: Steve Flecchia of Jacobs Edwards & Kelcey
Ken Goulart and Sonja Britland of TMLP
Fred Terra, Dick Rodier, Jim Maddigan,
Steve Manchester, Ted Paul

Meeting called to order at 7:00 p.m. by Chairman Menard.

Airport Engineers Edwards & Kelcey, Projects Update – Steve Flecchia submitted a status report on pending projects, and read for all in attendance. (See Attachment A for report specifics) With regard to the fuel issue, Charlie asked Dan if the fuel truck is full for when the work starts on the fuel cabinet? Dan responded that the fuel truck is full and we are starting to pump off the truck Thursday and Friday and planning on using the fuel farm on Saturday and Sunday. Dan expects Bay State Environmental here Monday to begin work on the fuel cabinet. Bay State was here Tues. 2/26 with a sub-contractor to show them the scope of work. After discussion on the Environmental Study for future airport projects Charlie asked if anyone had any questions or comments for Steve? There being no further questions, Charlie thanked Steve for his attendance and input and was excused.

Minutes: January 30, 2008 – Ed: motions to accept as submitted. Maryan: seconds. All in favor, unanimous. So voted

Treasurers' Report – Ed reported **Income of \$17,966.37 and Expenses of \$9,393.14 for a Positive Monthly Cash Flow of +\$8,573.23.** **Bob: motions to accept the report and authorized Ed to submit the bills for payment. Carolyn: second. All in favor, unanimous. So voted.**

Airport Managers' Report – Dan reported on the following:

1. **Fuel Survey** – Current prices are \$4.70 on credit and \$4.56 cash. Our airport is about in the middle price wise for fuel with regards to surrounding airports within 100-mile radius.
2. **Airport Users' Forum** – Next meeting will be April 30, 2008 at 6:45 p.m..
3. **Airside Inspections** – report submitted noting everything is in good shape, except for a few bulbs going out.
4. **Veederroot Monitoring System** – No status change.
5. **Segmented Circle Repair** – No status change.
6. **TMLP Pole Relocation on East Road** – No status change.
7. **West Gate Repair** – A sensor has been replaced and the gate seems to be performing the way its' suppose to. Ed asked Dan to inquire of the contractor if the underground loop which was replaced was installed deeper to avoid future cold weather lift?
8. **Dan and the Commissioners** attended the Crosswind/Tailwind Annual meeting. Dan thanked the association for the invitation. He and the Commissioners appreciated the invitation and the opportunity to be there.

Charlie asked permission to revert from the regular order of business so that TMLP representatives can make their presentation and not have to wait through our regular business? Maryan: so moved.

Charlie introduced Sonja Britland and Ken Goulart of TMLP Online Internet Services to speak with regard to providing internet service to the airport. Ken stated that they have been contact by numerous airport users to provide internet access to the airport. The information pilots can obtain from the internet on a minutes notice is invaluable to them. Ken informed the Commissioners of the nearest TMLP pole location on Caswell Street, approximately 400' from the centerline of the runway, showed them the type of signal receiver equipment that would be placed on each building wanting the service

and explained how it works. Maryan asked how far the signal is good for? Ken responded 5-miles but it can be restricted to certain distances. Fred asked if the signal would interfere with the NDB or other sensitive equipment at the airport? After much discussion, Dan and TMLP representatives will set a time to conduct a trial run. Dan will contact National Weather Service, NOAA and FAA to coordinate the trial run. Also a pilot will also be needed to take off and come in to test to make sure equipment is not being affected by the internet signal. **Maryan: motions to approve the trial run of the system. Carolyn: seconds. All in favor, so voted.**

Old Business

1. **Fuel Pump Replacement Project/Remedial Work** – Start date of 3/3/8. Charlie stated that our understanding is that the work will take 5 – 7 days and the contractor will address all of the issues that we spoken about and agreed to. There are a few issues they will not address either because they can't, or it was agreed that the items were not imperative that they be addressed now. They main thrust of the repair will be replacing the line beneath the pump, the feeder line from the pump to the tank, installation of a new check valve, installing a shut-off valve on the dispensing side, and a few other things. During this time fuel will be provided from the fuel pumping truck. We will keep the truck for a week or two beyond the completion of the work to make sure all is working accordingly. At that point hopefully we will be able to accept the project as complete.

New Business

1. **TMLP Representatives on Internet Service** – Discussed earlier.
2. **Linemen/Refuelers are now Part-time City Employees** – The City will process the payrolls, and Dan and Ed will provide the information through the appropriate documents.
3. Charlie stated that we have a request from the Chairperson of the Airport Needs Committee for an informational meeting. Charlie asked Commissioners when and where they would like to hold this meeting, weekday or weekend, or invite them to the next Commission meeting? After discussions, Charlie will set up a time and inform everyone.

Minutes: February 27, 2008 – continued

4

Public Input – None

Maryan: motions to adjourn at 8:00 p.m. Ed: second. All in favor, unanimous. So voted.

Next meeting March 26, 2008 at 7:00 p.m.

ATTACHMENT A

Project Status

Taunton Airport Commission Meeting
February 27, 2008
Jacobs Edwards and Kelcey's Update

1. Replacement of the Existing Fuel Farm Pumping Cabinet

Jacobs Edwards and Kelcey (JEK) and Bay State Regional Contracting (BSRC) are coordinating with one another to schedule "change order" work to correct fuel cabinet issues. The work could be scheduled as early as the week of March 3rd. The following items have to occur prior to BSRC completing the work.

- 1) JEK needs to send a work authorization to proceed with the work.
- 2) BSRC has to collect all needed materials, including "back-order" items (e.g. air eliminator)

2. Perform Environmental Study for Future Airport Projects

JEK staff to meet with the Airport Commission Chairman on February 27th to review the proposed scope of work for the project.